



High Commission of India
Nairobi

JOB VACANCY

Date : 13.02.2021

The High Commission of India, Nairobi invites applications from eligible candidates for the post of a **Chauffeur**. The post carries a starting pay of US \$ 393.75 (US \$ 315 Basic Pay + US \$ 78.75 Cost of Living Allowance) per month. Annual increment will be US \$ 11.

Eligibility Criteria for Messenger : -

i.	Age	Between 25-40 years.
ii.	Educational Qualifications.	Grade 12 pass, fluency in Kiswahili & a good command over English.
iii.	Experience	2-3 years of experience as a chauffeur.
iv.	Nationality	Applicants should be preferably Kenyan Nationals.

Interested candidates may apply for the post of “Chauffeur” following the below procedure.

a. Please fill and upload online application on Google Form link : <https://forms.gle/ibSyjk1NmkhkL7N89>. Scanned copies of relevant documents like recent photograph, educational certificates, driving license for driving Combi or equivalent vehicle, experience certificates and reference from at least one eminent person may be uploaded invariably.

b. After uploading the application, submit the hard copy of the application along with CV/Bio-Profile to High Commission of India, Nairobi on or before **20th February, 2021** at following address.

**High Commission of India,
Jeevan Bharti Building,
Harambee Avenue
P.O. Box- 30074-00100, Nairobi
(at Ground Floor Reception)**

The CV **must** include following details with supporting documents.

Full name :

Date of Birth :

Recent photograph :

Address :

National ID number :

Driving License number and validity.

Work Experience :

Educational Qualification :

Reference from eminent persons :

Police Clearance Certificate (PCC) and Health Fitness Certificate are mandatory for selection which can be submitted on later stage.

The High Commission's decision in selection of candidates will be final. For any queries please contact Mr. Rajeshkumar on cell no. **+254 731900071** during officer hours.